

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS  
OFFICIAL MINUTES  
REGULAR MEETING  
APRIL 1, 2013  
6:00 P.M.**

**The Brunswick County Board of Commissioners met in Regular Session on the above date at 6:00 p.m., Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.**

PRESENT: Commissioner Phil Norris, Chairman  
Commissioner J. Martin Cooke, Vice-Chairman  
Commissioner Pat Sykes  
Commissioner Scott Phillips  
Commissioner Frank Williams

STAFF: Marty K. Lawing, County Manager  
Steve Stone, Assistant County Manager  
Bryan Batton, Assistant County Attorney  
Debby Gore, Clerk to the Board  
Ann Hardy, Fiscal Operations Director  
  
1<sup>st</sup> Sgt. Richard Long

ABSENT: Huey Marshall, County Attorney

**I. CALL TO ORDER**

Chairman Norris called the meeting to order at 6:30 p.m.  
(Attached to these Minutes is an item called Board Action containing all items on this agenda and those items are incorporated herein.)

**II. INVOCATION/PLEDGE OF ALLEGIANCE**

Commissioner Sykes gave the Invocation and led the Pledge of Allegiance.

**III. ADJUSTMENTS/APPROVAL OF AGENDA**

Chairman Norris asked if there were any adjustments to the agenda. There were no adjustments to the agenda.  
Commissioner Williams moved to approve the agenda. The vote of approval was unanimous.

**IV. PUBLIC COMMENTS**

Chairman Norris asked if there was anyone in the audience who wished to speak regarding any item on the agenda or any matter that was not included in the agenda. The following citizens addressed the Board:

1. Alan Lewis, spoke on behalf of the Jerry Lewis family thanking the Board for naming the Utility Operations Center in honor of his father and thanked the Board for supporting local businesses.

## **V. APPROVAL OF CONSENT AGENDA**

Commissioner Phillips moved to approve the Consent Agenda. The vote of approval was unanimous. The following items were approved:

**A. Minutes**

1. **March 13, 2013 Agenda Meeting Minutes**
2. **March 18, 2013 Regular Meeting Minutes**

**B. Tax**

**C. Finance**

**Application Public School Building Capital Fund ADM (Corporate Tax) Fund**

Attached is an application for the school system to use the remaining balance of \$3,018.61 held by the State in the Public School Building Capital Fund ADM (Corporate Tax) Fund for technology projects as outlined in the local schools technology plan for Brunswick County Schools: Twenty First Century. The request was made by Freyja Cahill, Finance Officer of Brunswick County Schools. There is concern that the funds may be taken from the State if they are not requested and drawn. Ms. Cahill will request the Board of Education to approve the application at their next scheduled meeting.

### **General Fund-Sheriff's Office**

**Revenues:**

Concealed Weapons Permits	104310-334810	\$30,761
Miscellaneous Revenue – DARE Camp	104310-383306	\$5,607

**Expenditures:**

Concealed Weapons Permits	104310-466500	\$30,761
Special Program Materials- DARE Camp	104310-423109	\$5,607

The Sheriff requests the budget amendment above to appropriate DARE Camp Revenue for use in the camps that begin next month and to appropriate Concealed Weapons Permits Fees for required State remittances associated with the weapons permits. There is a 50% fee for each permit that must be paid to the State.

### **Wastewater-Debt Service**

**Revenues:**

NEWWTP- Navassa Debt Reimbursement	629100-383296	\$(24,035)
NEWWTP- Leland Debt Reimbursement	629100-383297	\$(164,111)
NEWWTP- Northwest Debt	629100-383298	\$(27,695)

Reimbursement

NEWWTP-H2GO Debt Reimbursement	629100-383299	\$(97,371)
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Expenditures:

Principal-2012c Enterprise	629100-471061	\$(281,081)
Principal-2012C Interest	629100-472061	\$(72,819)
Principal-2012B Interest	629100-472060	\$3,522
Contingency	629100-499100	\$37,166

The budget amendment above is to reduce wastewater debt service revenue from participants, debt service payments to bond holders and place the excess in a contingency account in the sewer fund. The reduction is due to financings completed after the FY 13 budget that resulted in savings to the county and participants.

**Airports Capital Projects Fund**

Revenues:

36237.45.10.4 Grant Revenue	438157-332099	\$2,359
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Expenditures:

36237.45.10.4 Grant Expenditures	438157-449809	\$2,359
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The budget amendment above is to appropriate additional federal grant funding for the Cape Fear Regional Airport Land Acquisition Project. The funds will be used to reimburse the county for project funds advanced.

**County of Brunswick, North Carolina  
Brunswick County Airport Capital Project Fund**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Project Fund:

**Airport Capital Project Fund:**

Revenues:

36237.45.13.2	\$3,975,000
36244.58.4.1	\$62,000
36237.45.10.2	\$513,265
36237.45.10.3	\$409,235
36237.45.10.1	\$150,000
36244.58.5.1	\$2,701,000

36237.45.11.1	\$288,721
36244.58.6.1	\$3,000,000
36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000
Transfer from County Capital Reserve	<u>\$2,216,459</u>
<b>Total Airport Capital Project Fund Revenues</b>	<b>\$13,797,926</b>

Expenditures:

36237.45.13.2	\$3,975,000
36244.58.4.1	\$62,000
36237.45.10.2	\$618,720
36237.45.10.3	\$409,235
36237.45.10.1	\$150,000
36244.58.5.1	\$2,763,964
36237.45.11.1	\$288,721
36244.58.6.1	\$3,000,000
36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000
Miscellaneous Expense	\$219,855
Land	<u>\$1,828,185</u>
<b>Total Airport Capital Project Fund Expenditures</b>	<b>\$13,797,926</b>

Section 2. This Capital Project Ordinance shall be entered into the minutes of the April 1, 2013 meeting of the Brunswick County Board of Commissioners.

**Airports Capital Projects Fund**

Revenues:

Transfer from General Fund	438157-398110	\$(439,354)
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Expenditures:

Miscellaneous Expense	438157-449900	\$(123,041)
Land	438157-464011	\$(316,313)

**County Capital Reserve Fund**

Revenues:

Transfer from General Fund	439801-398110	\$439,354
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Expenditures:

Airport Certification Designated	439801-464254	\$(100,000)
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Undesignated Funds	439801-464299	\$539,354
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The budget amendment above is to transfer \$539,354 of funds designated for the airport that are not anticipated to be needed for the airport to the County Capital Reserve Undesignated Reserve Funds for future appropriation at the discretion of the Board of Commissioners. This action will retain the \$300,000 approved for the airport at the March 18, 2013 commissioner meeting.

**County of Brunswick, North Carolina  
Brunswick County Airport Capital Project Fund**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Project Fund:

**Airport Capital Project Fund:**

Revenues:

36237.45.13.2	\$3,975,000
36244.58.4.1	\$62,000
36237.45.10.2	\$513,265
36237.45.10.3	\$409,235
36237.45.10.1	\$150,000
36244.58.5.1	\$2,701,000
36237.45.11.1	\$288,721
36244.58.6.1	\$3,000,000
36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000

Transfer from County Capital Reserve	<u>\$1,777,105</u>
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<b>Total Airport Capital Project Fund Revenues</b>	<b>\$13,358,572</b>
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Expenditures:

36237.45.13.2	\$3,975,000
36244.58.4.1	\$62,000

36237.45.10.2	\$618,720
36237.45.10.3	\$409,235
36237.45.10.1	\$150,000
36244.58.5.1	\$2,763,964
36237.45.11.1	\$288,721
36244.58.6.1	\$3,000,000
36237.45.10.4	\$172,359
36237.45.13.1	\$224,887
36244.58.7.1	\$85,000
Miscellaneous Expense	\$96,814
Land	<u>\$1,511,872</u>
<b>Total Airport Capital Project Fund Expenditures</b>	<b>\$13,358,572</b>

Section 2. This Capital Project Ordinance shall be entered into the minutes of the April 1, 2013 meeting of the Brunswick County Board of Commissioners.

**D. Operation Services-Bethel Methodist Church Tip Fee Exemption**

Staff requests approving Tipping Fee Exemption for Bethel United Methodist Church.

**VI. PRESENTATION**

**1. National Telecommunicators Week April 14-20 2013 (Anthony Marzano)**

Vice-Chairman Cooke moved to approve the Proclamation. The vote of approval was unanimous. The Board recognized and voiced appreciation for the dedication of Telecommunicators in our county.

**Proclamation**

To designate the week of April 14-20, 2013 as  
National Telecommunicators Week

*Whereas*, the Congress of the United States, and the President of the United States have established the second week of April as National Telecommunicator's Week; and

*Whereas*, as a corps of dedicated Public Safety Telecommunicator's serve the county of Brunswick; and

*Whereas*, emergencies can occur at anytime requiring Sheriff, police, fire or emergency medical services; and

*Whereas*, when an emergency occurs the prompt response of law enforcement, firefighters and paramedics is critical to the protection of life and preservation of property; and

*Whereas*, the safety of our deputy sheriffs, police officers, firefighters and emergency medical services personnel is dependent upon the quality and accuracy of information obtained from citizens who telephone the Brunswick County Communications Center; and

*Whereas*, public safety dispatchers are the first and most critical contact our citizens have with emergency services; and

*Whereas*, public safety dispatchers are the single vital link for our law enforcement, fire and emergency medical services personnel by monitoring their activities by radio, providing them information and ensuring their safety; and

*Whereas*, public safety dispatchers of the Brunswick County Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and  
*Whereas*, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their duties in the past year;

**Now therefore** be it resolved on behalf of the citizens of Brunswick County, NC and adopted this 1st day of April, 2013, by the Brunswick County Manager and County Commissioners that the week of April 14-20, 2013, is recognized as National Communicator's Week.

This is the 1<sup>st</sup> day of April, 2013.

s/Phil Norris, Chairman  
Brunswick County Commissioners

ATTEST:

s/Deborah Gore, NCCCC  
Clerk to the Board

## **VII. PUBLIC HEARING**

**1. Pursuant to notice duly advertised and posted, the Brunswick County Board of Commissioners conducted Public Hearings in the Commissioners' Chambers, David R. Sandifer Administration Building, County Government Center, Bolivia, North Carolina.**

**1. Planning – Zoning & Map Amendment Z-13-697 Second Reading & Adoption  
(Leslie Bell)**

### **I. CALL TO ORDER**

Chairman Norris called the hearing to order at 6:40 p.m. and announced that the purpose of the hearing was to receive input regarding Proposed Zoning and Map Amendment Z-13-697.

Leslie Bell, Planning Director, explained the following:

**Item 1** (Map Amendment Z-697 – L.A. Lewis)

Item 1 is a map amendment initiated by the property owner. This request from C-LD (Commercial Low Density) and R-7500 (Medium Density Residential) to C-LD (Commercial Low Density) would allow for commercial use of the entirety of Tax Parcel 1680002401 located off Ocean Highway W. (US 17) and Quilt Road SW (SR 1203) near Supply, NC.

This rezoning includes approximately 2.09 acres of the total 7.05 acres.

Planning Staff recommends approval from C-LD (Commercial Low Density) and R-7500 (Medium Density Residential) to C-LD (Commercial Low Density) for Tax Parcel 1680002401 located off Ocean Highway W. (US 17) and Quilt Road SW (SR 1203) near Supply, NC.

Planning Board recommends approval from C-LD (Commercial Low Density) and R-7500 (Medium Density Residential) to C-LD (Commercial Low Density) for Tax Parcel 1680002401 located off Ocean Highway W. (US 17) and Quilt Road SW (SR 1203) near Supply, NC [6 to 0 with Dr. James Graham, Jr. and Eric Dunham being absent].

## **II. PUBLIC COMMENTS**

Chairman Norris asked if there were any members of the audience who wished to address the Board regarding the proposed amendment. The following citizens addressed the Board:

1. Louie Lewis, asked the Board to support approval of the proposed rezoning.

2. Jim Bradshaw, Economic Development Director, provided a handout indicating that only .2 mile is affected on the adjoining parcels of the proposed rezoning.

### **III. ADJOURN**

Commissioner Williams moved to close the hearing at 6:43 p.m. The vote of approval was unanimous.

Commissioner Phillips moved to approve Second Reading and Adoption of Zoning and Map Amendment Z-13-697 as it is consistent with the Brunswick County CAMA Land Use Plan is reasonable and in the public interest as it corrects a split zoning issue. The vote of approval was unanimous.

## **2. Planning – Unified Development Ordinance Text Amendment UDO-13-01**

### **I. CALL TO ORDER**

Chairman Norris called the hearing to order at 6:44 p.m. and announced that the purpose of the hearing was to receive input regarding Proposed UDO Text Amendment UDO-13-01.

Leslie Bell, Planning Director, explained the following:

#### **Item 1**

Amend Article 4, Zoning Districts, Section 4.13.8., Certification and Qualification of Farmland, to replace the certification of soils requirement that the property must be managed in accordance with the Natural Resources Conservation Service's defined erosion-control practices if highly erodible lands exist on the property.

Planning Staff recommends approval.

Planning Board recommends approval [6 to 0 with Dr. James Graham, Jr. and Eric Dunham being absent].

### **II. PUBLIC COMMENTS**

Chairman Norris asked if there were any members of the audience who wished to address the Board regarding the proposed amendment. There were no comments from the audience.

### **III. ADJOURN**

Commissioner Phillips moved to close the hearing at 6:45 p.m. The vote of approval was unanimous.

Commissioner Phillips moved to approve Second Reading and Adoption of the Unified Development Ordinance, Text Amendment UDO-13-01. The vote of approval was unanimous.

## **3. Public Utilities – Brunswick County's Sewer Use Ordinance Amendments (Jerry Pierce)**

### **I. CALL TO ORDER**



Chairman Norris called the hearing to order at 6:46 p.m. and announced that the purpose of the hearing was to receive input regarding Proposed Amendments to the Brunswick County Sewer Use Ordinance.

Jerry Pierce, Utility Operations Director, explained that the North Carolina Department of Environment and Natural Resources (NC DENR) has conducted an extensive review of Brunswick County's Wastewater Pretreatment Program and Sewer Use Ordinance. The NC DENR staff submitted a list of recommended changes to the Sewer Use Ordinance to make it in conformance with the current NC DENR and Environmental Protection Agency (EPA) Regulations.

A number of editorial changes have been made throughout the Sewer Use Ordinance such as changing the name of the person responsible for administering the program from Public Owned Treatment Works Operator to Public Utilities Director. The major change in the document is change in the hearing process for appeals of administrative decisions such as fines made by the Pretreatment Coordinator. The new appeals process calls for the Director of Public Utilities to hold a hearing and make a decision on the appeal of the fines levied by the Pretreatment Coordinator. The permit holder would then have the right to appeal the decision of the Public Utilities Director to the Board of Commissioners. After ruling by the Board of Commissioners, all subsequent appeals would be through the court system.

## **II. PUBLIC COMMENTS**

Chairman Norris asked if there were any members of the audience who wished to address the Board regarding the proposed amendment. There were no comments from the audience.

## **III. ADJOURN**

Vice-Chairman Cooke moved to close the hearing at 6:48 p.m. The vote of approval was unanimous.

Vice-Chairman Cooke moved to Adopt the Sewer Use Ordinance Amendments. The vote of approval was unanimous.

## **VIII. ADMINISTRATIVE REPORT**

### **1. Planning – Proposed Unified Development Ordinance Text Amendment UDO-13-02 First Reading & Set Public Hearing (Leslie Bell)**

Staff recommends scheduling Public Hearing on Unified Development Ordinance Text Amendment UDO-13-02 for May 6, 2013 at 6:30 p.m.

Leslie Bell, Planning Director, explained the following:

#### **Item 1**

Amend Article 8, Subdivision Standards, Section 8.9.4, F.2., Multiple Types of Terminal Access Streets, to consider options for reducing cul-de-sac radius requirements and adjusting the cul-de-sac throat requirements.

Planning Staff recommends approval.

Planning Board recommends approval [6 to 0 with Eric Dunham and Cynthia Henry being absent].

**Members Present:** Alan Lewis, Bobby Long, Steve Candler, Dr. James Graham, Jr., Denny Jordan, and Troy Price

**Members Absent:** Eric Dunham and Cynthia Henry

Commissioner Williams moved to approve First Reading and schedule a Public Hearing on May 6, 2013 at 6:30 p.m. The vote of approval was unanimous.

**2 Planning – Proposed Unified Development Ordinance Text Amendment UDO-13-03  
First Reading & Set Public Hearing (Leslie Bell)**

Staff recommends scheduling Public Hearing on Unified Development Ordinance Text Amendment UDO-13-03 for May 6, 2013 at 6:30 p.m.

Leslie Bell, Planning Director, explained the following:

**Item 1**

Amend Article 4, Zoning Districts, Section 4.12.5., Corridor Development Standards CDS-1 and CDS-2 Overlay Districts, to consider options for either 1) eliminating, or 2) making no changes, or 3) revising standards for non-residential, multi-family, and mobile home park developments located in the CDS-1 and CDS-2 Overlay Districts.

Planning Staff recommends approval.

Planning Board recommends approval [6 to 0 with Eric Dunham and Cynthia Henry being absent].

**Members Present:** Alan Lewis, Bobby Long, Steve Candler, Dr. James Graham, Jr., Denny Jordan, and Troy Price

**Members Absent:** Eric Dunham and Cynthia Henry

Commissioner Phillips moved to approve First Reading and schedule a Public hearing on May 6, 2013 at 6:30 p.m. The vote of approval was unanimous.

**3. Public Utilities – Proposed Wellhead Protection Plan (Jerry Pierce)**

Staff recommends approving the Proposed Wellhead Protection Plan for Brunswick County and Authorize the Director of Public Utilities to Implement the Plan.

Jerry Pierce, Utility Operations Director, explained that the North Carolina Department of Environment and Natural Resources (NC DENR) requires water plants that use groundwater as their primary source for raw water to develop and implement a Wellhead Protection Program. The NC Rural Water Association has drafted a Wellhead Protection Plan for Brunswick County and has drafted a number of these plans for local governments throughout the state. This service is included as a part of membership in the association. As a result, the study was performed at no additional cost to the county.

In the Wellhead Protection Plan the threat from outside sources was evaluated for each well that supplies water to the NC 211 Water Treatment Plant. The Wellhead Protection Plan includes several recommendations related to the regulation and location of underground storage tanks near wells, location of landfills and hazardous materials storage near wells, and use of agricultural chemicals near wells. The county is responsible for providing information to property owners in the area of the wells outlining the potential issues that may impact the wells and steps to resolve any current or future issues.

The county was required to advertise the availability of the Wellhead Protection Plan and allow public comment for a thirty-day period. A notice was published in The Brunswick Beacon and The State Port Pilot. The county received no comments during the thirty-day period.

Commissioner Phillips moved to approve the Proposed Wellhead Protection Plan for Brunswick County and Authorize the Director of Public Utilities to Implement the Plan. The vote of approval was unanimous.

#### **4. Finance – Proposed Agreement for Funding the Brunswick Connector (Ann Hardy)**

Staff recommends approving an Appropriation for the Brunswick Connector in FY 2013-2014 Annual Budget and Decline Proposed Multi-Year Funding Agreement as Drafted.

Ann Hardy, Fiscal Operations Director, explained the following:

##### **Background Information**

In 2004, due to urging from Commissioner Sue, Laney Wilson used contingency funds from the Transportation Advisory Council of the MPO to establish a Brunswick bus transit route. In 2008, the City of Wilmington felt the route should be self-supporting and worked with Brunswick commissioners to establish a formula for municipal and county contributions. Recently, Belville opted out of the consortium and stopped funding the route. The route was revised with input from the Towns of Leland and Navassa to provide for stops within Brunswick County that are favorable to Brunswick County businesses.

##### **Current Situation**

WAVE transit officials requested a meeting of the members of the Brunswick consortium. Claudia Bray of Navassa, David Hollis of Leland and I attended the meeting last week. Officials of WAVE expressed their desire for a long-term funding agreement to support 25% of the operating costs of the route and provide 10% of the capital costs every 3<sup>rd</sup> year. The meeting was followed with WAVE officials sending the attached letter and a draft agreement for consideration. WAVE officials expressed that time is of the essence and the need for a tentative answer by the first of April.

The Towns of Leland and Navassa expressed their desire to keep the route and a pledge of future support. The County, Navassa, and Leland provided more funding in FY 13 to maintain the route when Belville opted out. Leland is planning to include \$50,000 in their budget this year. In 2012, Belville provided \$5,239, Navassa \$7,123, Leland \$18,791 and Brunswick County at \$9,492.

The 2013 Funding was as follows:

	2013	%
Brunswick	\$ 13,890	18.94%
Leland	49,465	67.43%
Navassa	10,000	13.63%
	<u>\$ 73,355</u>	<u>100.00%</u>

WAVE officials estimate that the Brunswick Consortium's share of costs, after all grants and fares, in FY 14 will total \$91,875 as outlined in item 2. of the attached draft agreement. That represents a 25.25% increase over the FY 13 levels. A main component of the increase is the

desire to include all overhead costs in calculating the Brunswick connector route cost so that there is no subsidy by New Hanover County or the City of Wilmington. Alternate 1 below calculates each Brunswick participant's cost based on increasing the 2014 costs by the 25.25% overall cost increase from FY 13.

	2013	%	2014 Request with % Increase Requested Distributed Evenly	ALTERNATE 1 % of Total	\$ increase
Brunswick	\$ 13,890	18.94%	17,397	19%	3,507
Leland	49,465	67.43%	61,953	67%	12,488
Navassa	10,000	13.63%	12,525	14%	2,525
	\$ 73,355	100.00%	91,875	100%	18,520

Alternate 2 below includes Leland at \$50,000 as planned in their budget, increases Navassa by 25.25% for the % increase requested with the county providing the remaining funding up to the amount requested.

	2013	%	Leland at \$50,000 and Navassa % increase requested with County to provide balance	ALTERNATE 2 % of Total	\$ increase
Brunswick	\$ 13,890	18.94%	29,350	31.95%	15,460
Leland	49,465	67.43%	50,000	54.42%	535
Navassa	10,000	13.63%	12,525	13.63%	2,525
	\$ 73,355	100.00%	91,875	100.00%	18,520

There was some discussion that Brunswick County's support should be a similar percentage to the amount provided by New Hanover County as compared to the City of Wilmington. In 2012, New Hanover County provided 11% of the City of Wilmington and in 2013 New Hanover County provided 20% of the City of Wilmington. WAVE officials anticipate that in 2014 New Hanover County will provide 39% of the amount provided by the City of Wilmington.

A second component of the draft agreement is to charge the Brunswick consortium \$13,500 of capital assistance in FY 2014. WAVE estimates the life of the bus to be 3 years and desires that the participants provide a capital charge not covered by grant funds every third year. Below are estimates of each participant's share of the capital cost under the 2 alternates.

	Estimate of Capital Cost ALTERNATE 1	Estimate of Capital Cost ALTERNATE 2
Brunswick	2,556	4,313
Leland	9,103	7,347
Navassa	1,840	1,840
	13,500	13,500

The draft agreement begins on 7/1/2013 and continues thru 6/30/2016 with renewal annually until 6/30/2020 but may be terminated with 90 days written notice. Each participant is jointly and severally liable for the entire agreement.

#### **Recommendation**

Staff requests that the Board provide guidance to staff as to offering a tentative answer to the Authority and the towns.

Commissioner Williams moved to approve an appropriation (Alternate 2) for the Brunswick Connector in FY 2013-2014 Annual Budget and Decline the Proposed Multi-Year Funding Agreement as Drafted until a response is received from Cape Fear Transit Authority. The vote of approval was unanimous.

#### **5. EMS- 911 Expansion Stewart Cooper Newell Contract (Anthony Marzano)**

Staff recommends approving Architectural and Engineering Services Proposal of Stewart Cooper Newell Architects for the Design of the Emergency Communications Center Expansion Project.

Anthony Marzano, EMS Director, explained that in 2012, Emergency Services received approval to apply for a grant through the NC 911 Board to construct a new facility adjacent to the existing emergency services center which would house the new consolidated 911 center and related functions. Brunswick County was awarded a no-match grant of \$2.1 million for construction.

A request for qualifications was published in November 2012 with four firms submitting responses to the request. A project management committee was convened and reviewed the submissions, examined qualifications, checked references, and conducted site visits of projects and an interview meeting with Stewart Cooper Newell (SCN) principals at their offices in Gastonia.

The negotiated project scope and fee proposal submitted by SCN totals \$200,000 for professional services, plus the cost of certain reimbursable expenses.

The Chairman cautioned against any proposed change orders that would increase the total amount approved and urged staff to stay on top of this.

Commissioner Cooke moved to approve the Engineering Services Proposal of Stewart Cooper, Newell Architects for the Emergency Communication Center Expansion Project. The vote of approval was unanimous.

#### **6. Admin-Proposed State Highway Patrol Agreement (Marty Lawing)**

Staff recommends approving Lease Agreement between the County of Brunswick and the State of North Carolina.

Marty Lawing, County Manager, explained that approximately 350 square feet of office space on the first floor of the courthouse became available after the relocation of the office of Congressman Mike McIntyre. Jim McCallum, Clerk of Court reviewed requests from several parties interested in occupying the space and recommended that the space would be suitable and meet the needs of the North Carolina Highway Patrol. The Highway Patrol has occupied a small mobile unit at the Brunswick County Government Center for many years.

The North Carolina Department of Public Safety property management division has presented a lease agreement outlining the terms and conditions under which the office space will be used by the Highway Patrol. Under the proposed terms of the lease, the county would provide approximately 350 square feet of office space on the first floor of the courthouse for \$1.00 per year for a period of three (3) years. Included in the lease are all utilities except telephone, parking spaces and janitorial services. During the term of the lease either party may terminate the lease with a 60 day written notice. It is understood by the Department of Public Safety that the need for the space for court related purposes may require notice of termination prior to the end of the initial term.

Commissioner Cooke moved to approve the Lease Agreement between the County of Brunswick and the State of North Carolina for Office Space in the Brunswick County Courthouse for the North Carolina Highway Patrol. The vote of approval was unanimous.

#### **7. Administration-National County Government Week Proclamation (Marty Lawing)**

Staff recommends approving Resolution Proclaiming April 2013 as National County Government Month.

Marty Lawing, County Manager, explained that the National Association of Counties has sponsored and promoted the annual celebration of National County Government Month since 1991 to raise public awareness and understanding about the various services provided to the community.

The theme for 2013 is "Smart Justice: Creating Safer Communities". Events can be planned around the justice theme or other county services. Brunswick County has participated in National County Government Month in prior years and offered open house and tours of county facilities. A group of Department Directors have volunteered to organize promote and coordinate county government month activities and the Board was provided a schedule of events. The costs to provide activities for NCGM are minimal, if any and can easily be absorbed into participating department budgets.

Commissioner Williams moved to approve the Proclamation. The vote of approval was unanimous.

#### **NATIONAL COUNTY GOVERNMENT MONTH - APRIL 2013 "SMART JUSTICE: CREATING SAFER COMMUNITIES"**

**WHEREAS**, the nation's 3,069 counties provide a variety of essential public services to communities serving more than 300 million Americans; and

**WHEREAS**, Brunswick County and all counties take pride in their responsibility to protect and enhance the health, welfare and safety of its residents in sensible and cost-effective ways; and

**WHEREAS**, county governments are often the entity providing both direct and indirect services to enhance the lives residents and are responsible for maintaining public safety and the efficient use of local tax dollars; and

**WHEREAS**, currently more than 13 million individuals are booked into county jails each year and more than 700,000 individuals are booked into state and federal prisons; and

**WHEREAS**, National Association of Counties President Chris Rodgers is encouraging counties to promote effective community corrections programs across the country through his 2012-13 "Smart Justice" presidential initiative; and

**WHEREAS**, each year since 1991 the National Association of Counties has encouraged counties across the country to actively promote their own programs and services to the public they serve;

**WHEREAS**, Brunswick County will be developing activities to promote the "Smart Justice: Creating Safer Communities" theme and to enhance public awareness about its many programs and services.

**NOW, THEREFORE, BE IT RESOLVED THAT** the Brunswick County Board of Commissioners does hereby proclaim April 2013 as National County Government Month and encourages all county officials, employees, schools and residents to participate in county government celebration activities.

Adopted this 1<sup>st</sup> day of April, 2013.

s/Phil Norris, Chairman  
Brunswick County Commissioners  
Attest:  
s/Deborah S. (Debby) Gore  
Clerk to the Board

**8. Administration – Resolution of the Brunswick County Board of Commissioners Requesting the Return of Brunswick County to the Wilmington Metropolitan Statistical Area (Marty Lawing)**

Staff recommends approving Resolution Requesting the Return of Brunswick County to the Wilmington Metropolitan Statistical Area.

Marty Lawing, County Manager, explained that due to the results of the 2010 Decennial Census, realignments have been made to the Metropolitan Statistical Areas in the United States. Brunswick County has historically been included in the Wilmington MSA and was changed in February 2013 to be included the Myrtle Beach MSA. Economic development and elected officials in southeastern North Carolina are concerned about the potential negative impact on how the region is viewed by development prospects. The proposed resolution requests that the U.S. Office of Management and Budget return Brunswick County to the Wilmington MSA.

The U.S. Office of Management and Budget delineates metropolitan or micropolitan statistical areas according to published standards that are applied to Census Bureau data. The general concept of a micropolitan statistical area is that of a core area containing a substantial population nucleus, together with adjacent communities having a high degree of economic and social integration with that core.

The Office of Management and Budget fact sheet makes a statement regarding MSA's that they recognize that a number of agencies use MSA's for nonstatistical programmatic applications, but OMB delineates the areas for statistical purposes only and the OMB does not attempt to anticipate or take into account any non-statistical uses that may be made of the delineations, nor will OMB modify the delineations to meet the requirements of any nonstatistical program.

Commissioner Williams moved to approve the Resolution Requesting the Return of Brunswick County to the Wilmington Metropolitan Statistical Area and to share the Resolution with our legislators and municipalities. The vote of approval was unanimous.

**RESOLUTION OF THE BRUNSWICK COUNTY BOARD OF COMMISSIONERS REQUESTING  
THE RETURN OF BRUNSWICK COUNTY TO THE WILMINGTON METROPOLITAN  
STATISTICAL AREA**

**WHEREAS**, the United States Census Bureau has completed the 2010 Decennial Census and has reported population, demographic and income figures for all counties, municipalities and Metropolitan Statistical Areas in the country, and

**WHEREAS**, based on population growth patterns in the southeastern North Carolina and northeastern South Carolina between 2000 and 2010, the U.S. Office of Management and Budget recently announced the realignment of the nation's metropolitan areas, and

**WHEREAS**, one of the realignments included removing Brunswick County from the Wilmington Metropolitan Statistical Area and placing it in the Myrtle Beach Metropolitan Statistical Area, and

**WHEREAS**, while MSA's crossing state boundaries is not unprecedented, the change could have a major adverse impact on the way southeastern North Carolina is viewed by economic development prospects and investors, and

**WHEREAS**, in past census reports, commuting patterns were among the primary reasons a community was recognized to be part of a particular MSA; and

**WHEREAS**, commuting patterns demonstrate that the vast majority of Brunswick County residents commute to New Hanover County and other North Carolina counties, not to South Carolina; and

**WHEREAS**, area Chambers of Commerce, Economic Development Agencies and elected officials that represent jurisdictions in southeastern North Carolina believe this new affiliation will not only negatively impact Brunswick County's development efforts, but those of the other counties in the Wilmington MSA, namely Pender County and New Hanover; and

**WHEREAS**, Brunswick County has a regional focus on economic development and that focus and affiliation and marketing strategy has been aligned with the Wilmington MSA for many years; and

**WHEREAS**, it is the strong desire of Brunswick County to remain in the Wilmington MSA;

**NOW THEREFORE BE IT RESOLVED THAT**; the Brunswick County Board of Commissioners do hereby strongly request that the U.S. Office of Management and Budget revise its recent metropolitan area alignment by returning Brunswick County, North Carolina to the Wilmington Metropolitan Statistical Area immediately.

Adopted this the 1<sup>st</sup> day of April, 2013.

s/Phil Norris, Chairman

Brunswick County Commissioners

Attest:

s/Deborah S. (Debby) Gore, NCCCC

Clerk to the Board

**IX. BOARD APPOINTMENTS**

**1. Marine Fisheries Board (District 2 appointments)**

Commissioner Cooke nominated and moved to approve the appointment of Jackie Varnam. The vote of approval was unanimous. Ms. Varnam was appointed to fill an unexpired term that will expire on August 1, 2014.

**2. Nursing Home & Adult Care Home Community Advisory Committee (At-Large appt)**

Chairman Norris nominated and moved to approve the appointment of Sheila Umbricht. The vote of approval was unanimous. Ms. Umbricht will fill the at-large appointment of Jane Ivey (resigned) that will expire on July 1, 2014.



## **X. COUNTY ATTORNEY'S REPORT**

There were no items to discuss.

## **XI. OTHER BUSINESS/INFORMAL DISCUSSION**

There was no other business to discuss.

## **XII. ADJOURNMENT**

Commissioner Phillips moved to adjourn the Regular Meeting at 7:31 p.m. The vote of approval was unanimous.

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Phil Norris, Chairman

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Deborah (Debby) Gore, NCCCC  
Clerk to the Board